

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: "Special" Meeting of the Board of Public Utilities

Date of Meeting: December 12, 2014

Time of Meeting: 8:30 a.m.

Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present:	Justin Scott-Coe	Ian Davidson <i>(left early)</i>
	Darrell Ament	Susan Cash
	David Roberts	Andrew Walcker <i>(left early)</i>
	Ron Cole	Dave Austin
	Nick Ferguson	

Absent: None.

PRESENTATION

1 EMPLOYEE RECOGNITION AWARDS

Deputy General Manager Steve Badgett recognized the following employees:

LeeAnne Uhler – Energy Risk Manager
Dora Burns – Workforce Development Manager
Gayle Gehrmann – Administrative Assistant
Susan Wilson – Deputy City Attorney
Cathy Ference – Senior Administrative Assistant
Lori Gjelhag – Interim Administrative Assistant

- 1b General Manager Girish Balachandran recognized City Manager Scott Barber and Assistant City Manager Belinda Graham for their support of our department and honoring their collective commitment to service to the City of Riverside.

2 FAREWELL RECOGNITION TO PUBLIC UTILITIES DEPUTY GENERAL MANAGER STEVE BADGETT

The Board and executive staff recognized and thanked Deputy General Manager Steve Badgett for his years of service and dedication with Riverside Public Utilities.

WMWD Government Affairs Director Michelle McKinley-Underwood; SCPPA President Bill Carnahan; IBEW representative Stan Stosel; and Dave Wright gave farewell speeches.

The Board took a 5 minute break at this time.

Board Member Walcker left the meeting at this time.

MINUTES

- 2 The regular meeting minutes from the Board of Public Utilities meeting held on November 21, 2014 were approved as submitted.

Motion – Austin. Second – Ferguson.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Abstain: None.

Absent: Walcker (left early)

CITIZENS PARTICIPATION

- 3 Public Comment Period:

Vivian Moreno spoke regarding the RPU "I Own It" advertisement; Prop 218 Pellissier Ranch, Utility Plaza, and the Riverside Golf Course; RPU monies to nonprofit events; and a letter she received regarding the meter reader unable to access her meter in her backyard.

Raychele Sterling spoke regarding the City Finance Committee item on December 10, 2014 regarding payments to consultants by SCPA; the Jason Hunter investigation; and the audit that is being requested regarding RPU.

Jason Hunter spoke regarding the past practices and new practices; real property issues; RPU sponsorships; thanked RPU for being civil on all items; suggested RPU Board meetings be videotaped and the agendas/minutes from 10 years to present be placed online which would help regarding the PPRs.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 9, CONSTRUCTION OF THE CALIFORNIA AND MONROE WATER MAIN REPLACEMENT PROJECT - AWARD OF BID NO. RPU-7286; Item 10, CONSTRUCTION OF THE CENTRAL AND SUNNYSIDE WATER MAIN REPLACEMENT PROJECT – WORK ORDER NO. 1420056; Item 12, WESTERN MUNICIPAL WATER DISTRICT – WATER SERVICE PROVISIONAL BOUNDARY MODIFICATION MEMORANDUM OF UNDERSTANDING; and Item 13, THIRD AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT BETWEEN THE CITY OF RIVERSIDE AND MILESTONE SOFTWARE SOLUTIONS INC. - CUSTOMER INFORMATION SYSTEM REPLACEMENT PROJECT, which were moved to the Discussion Calendar.

Motion – Ferguson. Second – Austin.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Abstain: None.

Absent: Walcker (left early)

Electric Items

- 5 SUB-TRANSMISSION AND SUBSTATION PROTECTION IMPROVEMENT STUDY – WORK ORDER NO. 1508457
- The Board of Public Utilities approved the capital expenditure of \$225,000 for Work Order No. 1508457 for a sub-transmission system and substation protection improvement study.
- 6 2013 ENERGY DELIVERY ANNUAL INSPECTION SUMMARY
- The Board of Public Utilities received and filed the 2013 Energy Delivery Annual Inspection Summary.
- 7 UNDERGROUND ELECTRICAL INSTALLATION NEAR KINGDOM DRIVE AND MOUNTAIN HOUSE DRIVE FOR NEW TRACT 32787 - WORK ORDER NO. 1422501
- The Board of Public Utilities approved the estimated capital expenditure of \$95,000 for Work Order No. 1422501 for the installation of electrical distribution facilities for Tract 32787.

Water Items

- 8 FISCAL YEAR 2015 WELL REHABILITATION PROJECTS; PROFESSIONAL SERVICES AGREEMENT WITH GEOSCIENCE SUPPORT SERVICES, INC. FOR HYDROGEOLOGICAL CONSTRUCTION INSPECTION SERVICES
- The Board of Public Utilities:
1. Approved the capital expenditure in an estimated amount of \$430,000 for the following two domestic well rehabilitation projects:
 - a. \$215,000 for Work Order No. 1508452, Van Buren 1 Well; and
 - b. \$215,000 for Work Order No. 1508453, Van Buren 2 Well; and
 2. Approved a Professional Services Agreement with Geoscience Support Services Incorporated for hydrogeological construction inspection services for the Fiscal Year 2015 well rehabilitation projects.
- 9 **MOVED TO DISCUSSION CALENDAR**
- 10 **MOVED TO DISCUSSION CALENDAR**
- 11 PURCHASE OF SIX LARGE DIAMETER BUTTERFLY VALVES AND RELATED MATERIALS – WORK ORDER NO. 1403573
- The Board of Public Utilities approved the capital expenditure of \$150,000 for Work Order No. 1403573, which includes all costs to purchase six large diameter butterfly valves and related materials.

12 MOVED TO DISCUSSION CALENDAR

Other Items

13 MOVED TO DISCUSSION CALENDAR

DISCUSSION CALENDAR

9 CONSTRUCTION OF THE CALIFORNIA AND MONROE WATER MAIN REPLACEMENT PROJECT - AWARD OF BID NO. RPU-7286

Board Member Cash requested this item be placed on the Discussion Calendar. She suggested that the Board discuss the funding limit that should guide placement on the Consent Calendar in the future. Staff responded that such discussion will take place at the beginning of the year.

Following discussion, the Board of Public Utilities:

1. Awarded a contract for the construction of the California and Monroe Water Main Replacement Project – Bid No. RPU-7286 to David T. Wasden, Inc., of Riverside, California, in the amount of \$623,154.14; and
2. Approved the capital expenditure of \$973,500 for Work Order No. 1415931, which includes all design, construction, contract administration, inspection and construction contingency costs for the California and Monroe Water Main Replacement Project – Bid No. RPU-7286.

Motion – Cash. Second – Roberts.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

10 CONSTRUCTION OF THE CENTRAL AND SUNNYSIDE WATER MAIN REPLACEMENT PROJECT – WORK ORDER NO. 1420056

Board Member Cash requested this item be placed on the Discussion Calendar. She suggested that the Board discuss the funding limit that should guide placement on the Consent Calendar in the future. Staff responded that such discussion will take place at the beginning of the year.

Following discussion, the Board of Public Utilities approved the capital expenditure of \$1,795,000 for Work Order No. 1420056, which includes all design, construction, paving, contract administration, inspection and construction contingency costs for the Central and Sunnyside Water Main Replacement Project.

Motion – Roberts. Second – Cole.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

12 WESTERN MUNICIPAL WATER DISTRICT – WATER SERVICE PROVISIONAL BOUNDARY MODIFICATION MEMORANDUM OF UNDERSTANDING

Board Member Cash requested this item be placed on the Discussion Calendar as this item is an exception to a MOU with WMWD and not routine.

Following discussion, the Board of Public Utilities recommended that the City Council approve the Water Service Provisional Boundary modification Memorandum of Understanding with Western Municipal Water District.

Motion – Cash. Second – Austin.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

13 THIRD AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT BETWEEN THE CITY OF RIVERSIDE AND MILESTONE SOFTWARE SOLUTIONS INC. - CUSTOMER INFORMATION SYSTEM REPLACEMENT PROJECT

Board Member Cash requested this item be placed on the Discussion Calendar. She inquired if the extension of the contract indicated a delay in the implementation of the new CIS system. Staff responded that the implementation calendar, as revised, is still on track, but that tests of the system will make the final determination.

Following discussion, the Board of Public Utilities approved the Third Amendment to the Professional Consultant Services Agreement with Milestone Software Solutions Inc. in the amount of \$200,000 and extension of contract term to August 31, 2015.

Motion – Cash. Second – Cole.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

14 ENERGY DELIVERY REPLACEMENT VEHICLE LEASES

Following discussion, the Board approved nine lease agreements with Altec Capital Services, L.L.C. for the lease of nine Energy Delivery vehicles in an amount not-to-exceed \$3,500,000 over the seven year term for Fiscal Years 2015/2016 through 2021/2022.

Motion – Cole. Second – Austin.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

15 UPDATE ON THE DECOMMISSIONING OF THE SAN ONOFRE NUCLEAR GENERATING STATION UNITS 2 AND 3

Following discussion, the Board of Public Utilities received and filed this oral update.

Motion – Austin. Second – Cash.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

16 ELECTRIC AND WATER FINANCIAL YEAR - END UPDATE FOR FISCAL YEAR 2013-2014

Following discussion, Board of Public Utilities received and filed this oral update.

Motion – Austin Second – Ferguson.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Cole, Austin, and Ferguson.

Absent: Walcker (left early)

Board Member Ian Davidson left the meeting at this time.

BOARD MEMBER/STAFF COMMUNICATIONS

17 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member Cash reported that she attended the Gage Canal Board Meeting on December 9, 2014 in Riverside, California.

Board Chair Scott-Coe reported that he attended the 2014 ACWA Fall Conference on December 2-4, 2014 in San Diego, California.

18 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

NONE.

GENERAL MANAGER'S REPORT

19 Safety Update

20 State and Federal Legislative and Regulatory Update - Update on pending legislation that may impact the Water and/or Electric Utility

21 Committee Reports – Electric Committee, Water Committee and Customer Relations/Finance Committee

22 Monthly Power Supply Report – October 2014

23 Electric / Water Contract Panel Update – December 2014

- 24 Open and Closed Work Orders – November 2014
- 25 Water Highlights – November 2014
- 26 Financial Report – September 30, 2014
- 27 Monthly Update of Goals
- 28 City Council Agendas – December 2, 2014 and December 9, 2014
- 29 Upcoming Meetings
- 30 Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Scott-Coe adjourned the meeting at approximately 11:09 a.m. The next scheduled meeting of the Board of Public Utilities will be held as a "Special" meeting on **January 23** at **8:30** a.m. at the Utilities Operations Center (UOC) located at 2911 Adams Street, Riverside, California. The regularly scheduled meetings on January 2, 2015 and January 16, 2015 have been cancelled.

By: _____


Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: January 23, 2015